

JOB DESCRIPTION
Research Fellow, Division of Health Research
Vacancy Ref: A3103

Job Title: Research Fellow	Grade: 8
Department/College: Division of Health Research	
Directly responsible to: Theme Lead, Equitable Place based health and Care Theme (EPHC), ARC NWC	
Supervisory responsibility for: EPHC Senior Research Associates and community researchers involved in delivery of EPHC research activities	
Other contacts Internal: EPHC Theme Manager, other members of the EPHC academic team and ARC_NWC associated staff at Lancaster. Colleagues within Division, Faculty and University. External: Members of staff of partner organisations and other local organisations collaborating on EPHC activities. Academic staff working across the NIHR ARC NWC at the University of Liverpool and UCLAN including members of the ARC NWC Management Group, other theme leads and managers and staff in other ARC partner organisations (including Clinical Commissioning Groups, NHS trusts, primary care and local authorities) plus local communities and members of the public engaged in the ARC more generally.	
Major Duties: The key activities of the Research Fellow will be: <ol style="list-style-type: none"> 1. The overall efficient day-to-day management and delivery of EPHC research activities including: <ol style="list-style-type: none"> a. Supervision and day to day support for the team's Senior Research Associates 2. To lead the co-ordination and development of research activities related to EPHC's work programme on topics related to upstream determinants of health (e.g air quality) and/or integrated health and care including: <ol style="list-style-type: none"> a. Designing data collection tools and leading collection of data in research demonstration sites b. Development of external networks 3. To develop and refine research protocols and lead ethical and governance approvals 4. To monitor the progress of the EPHC's research activities to ensure compliance with and adherence to project plans and to identify, evaluate and rectify problems including: <ol style="list-style-type: none"> a. Working with the EPHC theme lead/manager and other team members and external ARC NWC staff to ensure efficient research management. 5. To lead the development of a research dissemination plan for the theme including: <ol style="list-style-type: none"> a. Preparation and coordination of reports/ dissemination of findings using other 	

appropriate media

- b. Publish outputs in high impact prestigious journals
 - c. Cultivating knowledge exchange with internal and external partners/networks
 - d. Presentation of the research at appropriate local, regional, national and international meetings and conferences
6. To identify sources of funding and lead/contribute to the preparation of research applications
7. To lead regular meetings specific to the theme or deputise for senior staff at meetings relevant to the research programme, including:
- a. ARC NWC meetings including Programme Delivery and ARCFEST events
 - b. Relevant internal meetings of the Division of Health Research, and Faculty of Health & Medicine or wider university
8. To undertake any other duties as required by Head of Division or nominated representative or EPHC theme lead/deputy lead.